

Housing Authority of the City of Paso Robles
Monthly Board Meeting April 8, 2003

Present:	Chairman:	Mr. Chet Dotter
	Vice Chairman:	Mr. Raymond Hampson
	Commissioners:	Mr. Leo Fisher
		Mr. David Rouff
		Ms. Pearl Munak
		Mr. Stainbrook
	Sec/Dir:	Mr. Gene Bergman
	Recorder:	Ms. Blair Lowery
		Ms. Jessica Aguilar
	Absent:	Ms. Gladys Moore
Guest:	Mr. Ed Gallagher	
	Ms. Sharon Skinner	

1. The meeting was called to order at 6:10 pm by the Chairman, Mr. Chet Dotter. Mr. Fisher moved to accept the minutes of the March 11, 2003 meeting as mailed. Seconded by Mr. Hampson, passed.
2. The Checks Written and Monthly Report were reviewed. Mr. Hampson moved to accept the Checks Written and Monthly Report as presented. Seconded by Mr. Fisher, passed. Mr. Bergman notified the Commissioners at the time the agenda was made there were no vacancies, but one has occurred and has already been rented. Before the end of the fiscal year there will be several large expenses. The removal of trees along the back road, and payments to the City for the COP Officer and the Recreation Program.
3. Resolution #220 Capital Fund Program. The Commissioners reviewed the current and previous year's budgets. Mr. Bergman was asked if this money could fund development of future units in Oak Park. Mr. Bergman indicated that some could be used to develop plans and technical fees associated with the development. Mr. Stainbrook suggested including in next years request money to replace and upgrade the sewer lines. Mr. Stainbrook moved to adopt Resolution #220-Capital Fund Program. Mr. Hampson seconded, passed.
4. Ms. Sharon Skinner, Director of a School of Cosmetology, was present to give an over view of her program. Ms. Skinner explained that she is now an accredited school and can get PELL Grants for her qualifying students. The Grant cover all costs associated with the program. Because of the grant and child care through EOC there is not a need for the Housing Authority Scholarship to be used for this program. Ms. Skinner is currently subsidizing an applicant in her program because this student does not qualify for the PELL Grant. Once a student completes Ms. Skinner's program the students must past a state exam and will need a valid Social Security number for this.
5. Senior Project update.
 - a. Management Agreement – The city attorney has recommended 14 changes to the Agreement.

- b. Mr. Gallagher has sent an application for the HOME Funds through the county to help off-set the increased building fees. The County Board of Supervisors will review the application and make recommendations. Having Representatives from the Non Profit Board at the County Supervisors meeting when the application is discussed. The meeting could be either the April 22nd or 29th board meeting (actual date is May 6,2003). The additional fees amount to approximately \$97,000 over the original amount of the 40 units of senior housing.
 - c. Current Status of Project – The Non Profit Board has submitted plans to the City to begin the permit process. Mr. Dotter has been speaking with Mr. Heggarty, City Councilman, to try to expedite the process through the Planning Department. Mr. Dotter also informed the Board that he and several members of the Nonprofit Board met with Mr. Lane from Congressman Thomas' Office to discuss the \$500,000 special appropriation that has been held up. The information presented to Congressmen Thomas representative has been forwarded to Washington DC.
- 6. Scholarship Program – The committee updated the board on the current status of the grant program. The committee interviewed four applicants. Two are currently enrolled in college. One at Monterey Bay and the other is at Chico. Ms. Elvia Espinoza who attends Monterey Bay has supplied the requested information along with receipts. Mr. Joel Martinez who attends Chico has not supplied the requested information at this time. The remaining two interviewed are attending High School at this time and will graduate in June.
- 7. Social Service Modular - Mr. Bergman reported to the Board the current status of the modular. Water and Sewer have been hooked up, but unsure of the current status of the electrical. California Rural Legal Assistance has sent a draft of a sub lease agreement. The Board discussed this and feels that Mr. Iversen should review the lease agreement before being signed. Mr. Bergman notified the board that there is still no agreement with the Housing Authority and the City for the building. The Housing Authority agreed to pay for a portion of the installation and service connection to the modular not to exceed \$20,000. Maintaining and cleaning the facility will be up to the tenant.
- 8. Playground Equipment- Mr. Bergman requested this be put on hold until he can research the options more. While at a Housing Authority meeting in Santa Maria he had an opportunity to view the playground equipment at one of the Housing Authority sites. The base material under the equipment was a rubber type matt that would meet the ADA requirements. Mr. Bergman wanted to research this material more to find out how well it is working in Santa Maria and the cost.
- 10. Work Projects
 - a. AC/Power Lines - Everything is completed on this project, and ready for use. Mr. Bergman has paid 90% of the bill and is holding back 10% until everything is signed off.
 - b. Tree Trimming – The tree trimming for the year has been completed. Next year the focus will be on trimming the Sycamores. Along the back street about 50-55% of the work has been completed. There are approximately 12 trees left to remove.

11. Mr. Hampson asked about a score board for the soccer field. Mr. Bergman stated that the teams will be making their own. Bleachers have been installed at the soccer field. The Ameri Corp spent a Saturday at Oak Park as a work project. Along with picking up trash, cleaning the yards of elderly tenant they installed the bleachers. The Housing Authority bought the food for lunch.

12. Meeting Adjourned at 8:00PM

Secretary

Chairman